PRESIDENT

This individual will be responsible for managing club/society operations by overseeing the other officers and for communicating with the Faculty Advisor. They will also be responsible for scheduling meeting times and for reserving rooms on campus.

VP OF COMMUNITY OUTREACH

This individual should be creative in planning service events for the club/society and be comfortable forming relationships with organizations in the community.

DIRECTOR OF RECRUITMENT

This individual will be responsible for recruiting new members, attending events to promote the minor and the club/society, and helping with the Sigma Phi Omega end-of-year event.

TREASURER

This individual will be responsible for collecting dues from each member, budgeting for events held by the club/society, and managing reimbursements through CHHS.

SECRETARY

This individual will take attendance at each meeting and event, send out a report to absent members after each meeting, and maintain a current roster of club/society members.

HISTORIAN

This individual will be responsible for updating the gerontology website, managing the organization's social media accounts, and creating pubs to promote club/society-sponsored events.